

Mary Tanya Miller, BSN, RN, CEN*

567 Mulberry Drive
Happytown, GA 17511
Cell: (555) 333-1234
mtm1990@email.com

PROFESSIONAL HIGHLIGHTS:

- Two years of experience working as a staff nurse on a medical-surgical floor specializing in gastrointestinal and genitourinary conditions and surgeries
- One year of experience in emergency care
- Positive attitude and team-oriented spirit
- Committed to the provision of high-quality care and evidence-based practice

EDUCATION:

2016-present: MSN, Miles City College, Miles City, MO

Currently pursuing a master's in nursing, with an administration focus. Anticipated graduation date August 2018.

2014: BSN, University of Longly School of Nursing (UL-SON), Longly, GA

Graduated with honors (magna cum laude)

EXPERIENCE:

2016-present:

Longly General Hospital, Longly, GA. Staff nurse in the emergency department. Serve as triage nurse, intake nurse, RN in the main department and trauma bays. Considerable experience with critical situations requiring timely decision making. Skilled in phlebotomy. Function as charge nurse.

2014-2016:

Longly General Hospital, Longly, GA. Functioned as a staff nurse on a medical-surgical telemetry unit providing direct patient care. Educated patients and families regarding pre- and post-gastrointestinal and genitourinary surgical procedures. Provided discharge education, instructions, follow-up information, and resources. Functioned as a charge nurse. Sat on falls committee as a falls champion.

CERTIFICATIONS:

2017-present: CEN (Certified Emergency Nurse), a national certification

2016-present: Trauma certification (40-hour hospital-based course at Longly General with annual refreshers)

2016-present: ACLS & PALS (Advanced Cardiac Life Support & Pediatric Advanced Life Support)

2010-present: BLS (Healthcare Provider Basic Life Support)

HONORS/AWARDS:

2015: Selected into the nursing administration internship program at Longly General (9-month program for aspiring nurse administrators)

2012: Recipient of Stager Scholarship at UL-SON (\$2,000 award)

2010-2014: Dean's List every semester at UL-SON

COMMITTEE APPOINTMENTS:

2016-present: Council for Evidence-Based Practice, Longly General, general member

2015-2016: Falls Champion for 6 Tower, Longly General

2013-2014: UL-SON Student Government Association president

2012-2013: UL-SON Student Government Association secretary

VOLUNTEER/ COMMUNITY ACTIVITIES:

2015-present: Volunteer in the First Aid tent at the Senior Games, Greene County, GA

2015-present: Volunteer to present the career of nursing at local elementary schools in Parkesburg, GA

2013: Mission trip to Haiti with Gateway Grace Community Church, Parkesburg, GA

2012: Blood pressure checks and health promotion education with fellow nursing students at Central Market, Longly, GA

*Names, dates, and places have been fabricated for the purposes of this sample.